



From: Mark Bookman
Subject: Parking Policy
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AMERICAN JEWISH UNIVERSITY PARKING POLICY Familian Campus

I. General Rules and Regulations

i. Anyone parking on either the American Jewish University's Familian Campus or Brandeis-Bardin Campus must obey all rules and regulations contained herewith. Parking at the University is by permission only for students, staff, faculty, and guests.

ii. Permits must be displayed to park in the following American Jewish University Familian Campus parking lots: the third floor gated employee lot (Lot 3), the second floor gated employee lot (Lot 2), the signed spaces in the first tier of the intermediate parking area (Lot 4) which is reserved for off-campus resident students and the area reserved for the resident students and their guests (Lot 6). Individuals may park in gated American Jewish University parking lots (Lots 2 and 3) and the signed spaces on the 1st tier of the immediate parking area (Lot 4) only if a valid American Jewish University parking permit is clearly displayed and visible through the windshield of the vehicle. Failure to clearly display a parking permit while parking in the University parking lots will result in violation tickets and fines as delineated in the *Penalties* section of this policy.

iii. Resident student permits, or guest permits for guests of resident students, must be displayed to park in Lot 6. Individuals may park in this area only if a valid American Jewish University parking permit is clearly displayed and visible through the windshield of the vehicle. Failure to clearly display a parking permit while parking in the University parking lots will result in violation tickets and fines as delineated in the *Penalties* section of this policy. Resident students and their guests must also comply with all applicable Residence Life policies. Please note that anyone who has a staff, faculty or off-campus student resident permit is barred from requesting or using a resident guest permit.

iv. When parking in American Jewish University parking lots, it is **one car per one parking space**. Failure to park your car between the lines will result in violation tickets and fines as delineated in the *Penalties* section of this policy.

v. Lot 5 parking is for clients, visitors and guests of the Colen Conference Center. AJU Familian Campus residents are not permitted to park in this area.

II. No Parking Areas

i. **Fire Zones:** Curbs or areas with red paint marking are fire zones. Parking in these areas will result in towing of vehicle at owner's expense and fines.

ii. **Handicap Spaces:** Handicap parking spaces will always be marked with either permanent paint markings or a temporary upright handicap sign. Parking in these areas **without a handicap sticker or permit or tampering with portable temporary signs** will result in violation tickets and fines as delineated in the *Penalties* section of this policy.

iii. **Carpool Spaces:** Carpool spaces are clearly marked with signs. Individuals may park their cars in carpool spaces only if they carpooled that day with another AJU student, faculty, or staff member. Carpool parking permits must be displayed if you are parking in a

carpool space. Such permits can be attained if you carpool at least once per week. Parking in carpool spaces without a permit will result in violation tickets and fines as delineated in the *Penalties* section of this policy.

iv. **Loading Dock:** The loading dock (Parking Lot 1), located on the first floor of the main building, may be used for loading and unloading only. Parking in the loading dock for any other purpose will result in violation tickets and fines as delineated in the *Penalties* section of this policy.

v. **Unmarked Areas:** Individuals may park their cars in marked spaces only. Unmarked areas include **parking lot center aisles** and ramps without clearly marked parking spaces. Though a tolerated practice in the past, parking up the middle in any lot can no longer be permitted due to Fire Code policies. Parking in an unmarked area will result in violation tickets and fines as delineated in the *Penalties* section of this policy.

III. Penalties

i. **Booting:** At the discretion of the University, any car in violation of this policy may be booted. In order to have the boot removed, the owner of the vehicle must go to the information desk and contact the Facilities Department. The boot will not be removed until **full payment of the fine is received.**

ii. **Tickets and Fines:** Tickets and fines will be automatically issued for the following violations:

- a) parking in fire zone, handicap space, or loading dock
- b) parking in an unmarked area
- c) parking on sidewalks
- d) not parking within the lines
- e) parking in a lot not designated for you (e.g., non-resident student parking in Lot 6)
- f) parking on Casiano
- g) not following the direction of an AJU staff member or parking attendant
- h) driving the wrong way through the 3rd floor (Lot 3) and intermediate level parking (Lot 4)
- i) any violation of California law or AJU policy
- j) any action which puts people in harm's way or which damages other vehicles or AJU property

The fines for tickets will be as follows:

- a) first ticket - \$20.00
- b) second ticket - \$30.00
- c) third ticket - \$50.00
- d) fourth ticket - \$75.00, loss of parking permit for one semester, and automatic tow-away.

iii. **Towing:** Any car parked in fire zones, blocking driveways, blocking traffic signs or parking overnight, without permission, at the main building or the Auerbach Student Union parking lots **WILL BE TOWED.**

The University reserves the right to increase the amount of any fine for multiple violations and/or due to the nature of the violation.

Tickets given to students will be regarded as a debt to the University. Failure to pay fines will prevent students from receiving grades, transcripts, or diplomas in accordance with the rules of the Accounting Department.